

Cuentos Foundation Internship Application

Name: _____ Date of Application _____

Address: _____

_____ Email: _____

Phone Number: (Daytime) _____ (Evening) _____

Internship Area: (Check one of the following):

Development/Fundraising

Web Development

Special Event Planning

Administrative

Artist Residency Program Coordinator

Public Relations

Book Publicist / Distribution/ Sales

Other (describe below):

Please attach:

1. Resume or C.V.

2. List of three references and their contact information

3. On a separate type-written piece of paper please answer the following questions:

1) How did you learn about the Cuentos Foundation? (1-2 sentences)

2) Why are you interested in interning/volunteering with Cuentos? (1 paragraph)

3) What skills/experience can you bring to this organization? (1-2 paragraphs)

4) Describe the individually-directed project that you would like to work on while with Cuentos? How do you see your project fitting in with the Cuentos mission of promoting community diversity and cross-cultural exchange through the arts? What materials or support would you need from Cuentos to successfully complete your project? (Or, if not doing a project, how will you provide support in your specific internship area?) (3-4 paragraphs)

5) How do you hope to benefit from working with Cuentos? (1 paragraph)

6) What is the proposed length of time (in hours per week) needed for both your project and the foundation support portion of your internship? (1-2 sentences)

Please submit all materials to:

Cuentos Foundation

Attn: Internship Program

6321 N. Clark Street

Chicago, IL 60660

Questions? email michele@cuentosfoundation.org